

## Notes for the completion of claim documents by Creditors

### Notas vir die voltooiing van eis dokumente deur Krediteure

- 1. THE AFFIDAVIT should be fully completed and must be signed before a COMMISSIONER OF OATHS, who shall sign the declaration and print his full name and business address below his signature; state his designation and the area for which he holds his appointment or the office held by him if he holds his appointment ex-officio. / DIE VERKLARING moet volledig voltooi en geteken word voor 'n KOMMISSARIS VAN EDE, en sy volle name in drukskrif asook sy besigheidsadres onder sy handtekening aanbring; hy moet sy benoeming en die area waarvoor die die aanstelling hou aantoon of as hy 'n ex-officio aanstelling het moet hy sy amp aantoon.**
- 2. Where the claim is in respect of PROMISSORY NOTES, BILLS OF EXCHANGE OR CHEQUES, the BILLS, NOTES or CHEQUES must be attached to the claim of certified copies thereof. /**  
Indien die eis ten aansien van WISSELS, PROMESSE OF TJEKS is moet die WISSEL, PROMESSE OF TJEKS, aangeheg word, alternatiewelik gesertifiseerde afskrifte daarvan.
- 3. A detailed STATEMENT supporting the AFFIDAVIT must be attached to the claim, showing the monthly total and a brief description of the purchases and he payments for the full period of trading or immediately prior to the date of Business Rescue, whichever is the lesser. Use the supplied form if necessary. /**  
'n Volledige REKENINGSTAAT moet ter ondersteuning van die VERKLARING aangeheg word wat die maandelikse totale en 'n kort beskrywing van die aankope asook die betalings vir die volle tydperk van handeldryf of onmiddellik voorafgaande "Business Rescue" wat ookal die koste is aantoon. U kan die aangehegte vorm daarvoor gebruik.
- 4. Where a limited company proves a claim, the POWER OF ATTORNEY must be signed by a director or any other person AUTHORISED BY RESOLUTION AND A COPY OF SUCH RESOLUTION MUST BE ANNEXED TO THE POWER OF ATTORNEY or use the space provided for on the POWER OF ATTORNEY. /**  
Waar 'n beperkte maatskappy 'n eis bewys moet die PROKURASIE geteken word deur 'n direkteur of enige ander persoon wat BEHOORLIK DAARTOE GEMAGTIG IS BY WYSE VAN 'N BESLUIT WAT AANGEHEG WORD BY DIE PROKURASIE of die spatie op die PROKURASIE moet gebruik word vir die doel.
- 5. In the case of a claim being based on a MORTGAGE, NOTARIAL BOND OR HIRE-PURCHASE AGREEMENT, the ORIGINAL BOND OF AGREEMENT (Certified copies will be sufficient) must be attached to the claim together with a Certificate of Balance showing the amount due as at date of Business Rescue. /**  
In die geval waar 'n eis gebaseer is op 'n VERBANDAKTE, NOTARIËLE VERBAND OF HUURKOOPOOREENKOMS, moet die OORSPRONKLIKE VERBANDAKTE, NOTARIËLE VERBAND OF HUURKOOPOOREENKOMS aangeheg word of 'n gesertifiseerde afskrif daarvan tesame met 'n Saldo Sertifikaat wat die bedrag verskuldig aantoon **soos op datum** van "Business Rescue".

**AFFIDAVIT**

In Re: K K FARMS (PTY) LTD

**REGISTRATION NUMBER: 1981/004899/07**

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*Name of Creditor:*

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*Address in full:*

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*P.O Box:* .....

*Code:* .....

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*Contact numbers:*

*(Office):* .....

*(Cell):* .....

*Email:* .....

*Total Amount of Claim: R* .....

*Bank Details:*

*Bank:* .....

*Account Number:* .....

*Branch Code:* .....

I, ..... *in my capacity as:*

.....

*is hereby duly authorized, and that I am as such fully cognizant with the facts contained herein, declare that:*

.....

*which has been placed under supervision, in the hands of the Business Rescue Practitioner, was at the date of Business Rescue, and still is, indebted to:*

.....

*in the sum of (words):*

.....

*for: .....*

*That the said debt arose in the manner and at the time set forth in the detailed account hereunto annexed (nature of any goods supplied must be briefly specified on the account.) That no other person, besides the said Company, and/or CC is liable for the said debt, or any part thereof, otherwise that as Security, that I have not nor has any other person, to my knowledge, for the use of the above Creditor, received any Security for the debt or any part thereof, save and except\**

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.....

*which security I valued at:*

R .....

*Signature of Deponent:*

.....

*Signed and sworn before me:*

At ..... on the.....day of .....20.....

*when the deponent declared that he/she has no objection in taking this oath in the prescribed manner and that he/she regards this oath as binding to his/her conscience. Thereafter he/she declared under oath in the prescribed manner that he/she understands the contents of this declaration, and that it is true.*

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*Commissioner of Oaths*